



City of Moorhead
500 Center Avenue, PO Box 779
Moorhead, MN 56560-0799
Phone: 218.299.5304
Fax: 218.299.5306
cityclerk@ci.moorhead.mn.us

Guidelines for TAXICABS / LIMOUSINES

Moorhead City Code, 2-6A

OVERVIEW

This license is required for any businesses operating a taxicab or limousine service.

Vehicle Restrictions:

- Number of Vehicles: The number of vehicles operating under this license may be limited.
- Condition of Vehicles: Vehicles must be kept in good, serviceable condition.

Other Requirements

- Posting Rates: Licensees must post the charges for the carrying of passengers in some conspicuous place in the inside of every taxicab or limousine.
- Lost Articles: The driver must, upon the discovery of any package, article, baggage or good, deliver it to law enforcement, unless the item can be sooner delivered to the owner.
- Hours of Drivers: No driver is permitted to drive any passengers for more than 12 hours in any one 24-hour period.

REQUIREMENTS

- Completion of **Taxicab/Limousine License Application** form.
- Completion of **Certificate of Compliance: MN Workers' Compensation Law** form.
- Completion of **Tax Identification** form.
- **Certificate of Liability Insurance** demonstrating indemnity against property damage in the amount of \$60,000 or more and indemnity against death or personal injury in the amount of \$600,000 or more.

FEE

Initial	\$50
Renewal	\$50

LICENSE PERIOD

All City licenses expire December 31 and must be renewed by January 1 of each year.

SUBMIT APPLICATIONS TO

City of Moorhead
Attn: City Clerk
500 Center Avenue, PO Box 779
Moorhead, MN 56560-0799

QUESTIONS

Phone: 218-299-5304
Email: city.clerk@ci.moorhead.mn.us



TAXICAB/LIMOUSINE LICENSE APPLICATION

BUSINESS INFORMATION

Business Name _____

Business Address _____

Street

City

State

Zip

Phone _____

Day

Eve

Email _____

OWNER INFORMATION

Please list below all persons who own an interest in this business. If corporation, please list all officers. Use additional sheets if necessary.

Name _____

First

Middle

Last

Address _____

Street

City

State

Zip

Name _____

First

Middle

Last

Address _____

Street

City

State

Zip

Name _____

First

Middle

Last

Address _____

Street

City

State

Zip



TAXICAB/LIMOUSINE LICENSE APPLICATION

VEHICLE INFORMATION

Complete the following information for all vehicles to operate under the license. Please use additional sheets if necessary.

Unit _____ #	_____	_____
	<i>Make</i>	<i>Model</i>
	_____	_____
	<i>Year</i>	<i>Serial #</i>
	_____	_____
	<i>License #</i>	<i>Cab Capacity</i>

Unit _____ #	_____	_____
	<i>Make</i>	<i>Model</i>
	_____	_____
	<i>Year</i>	<i>Serial #</i>
	_____	_____
	<i>License #</i>	<i>Cab Capacity</i>

Unit _____ #	_____	_____
	<i>Make</i>	<i>Model</i>
	_____	_____
	<i>Year</i>	<i>Serial #</i>
	_____	_____
	<i>License #</i>	<i>Cab Capacity</i>

Unit _____ #	_____	_____
	<i>Make</i>	<i>Model</i>
	_____	_____
	<i>Year</i>	<i>Serial #</i>
	_____	_____
	<i>License #</i>	<i>Cab Capacity</i>

Certificate of Compliance Minnesota Workers' Compensation Law

PRINT IN INK or TYPE.

Minnesota Statutes, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in any activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Minnesota Statutes, Chapter 176. The required workers' compensation insurance information is the name of the insurance company, the policy number, and the dates of coverage, or the permit to self-insure. If the required information is not provided or is falsely stated, it shall result in a \$2,000 penalty assessed against the applicant by the commissioner of the Department of Labor and Industry.

A valid workers' compensation policy must be kept in effect at all times by employers as required by law.

BUSINESS NAME (Individual name only if no company name used)	LICENSE OR PERMIT NO (if applicable)
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DBA (doing business as name) (if applicable)

BUSINESS ADDRESS (PO Box must include street address)	CITY	STATE	ZIP CODE
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YOUR LICENSE OR CERTIFICATE WILL NOT BE ISSUED WITHOUT THE FOLLOWING INFORMATION. You must complete number 1, 2 or 3 below.

NUMBER 1 COMPLETE THIS PORTION IF YOU ARE INSURED:

INSURANCE COMPANY NAME (not the insurance agent)

WORKERS' COMPENSATION INSURANCE POLICY NO.	EFFECTIVE DATE	EXPIRATION DATE
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NUMBER 2 COMPLETE THIS PORTION IF SELF-INSURED:

I have attached a copy of the permit to self-insure.

NUMBER 3 COMPLETE THIS PORTION IF EXEMPT:

I am not required to have workers' compensation insurance coverage because:

I have no employees.

I have employees but they are not covered by the workers' compensation law. (See Minn. Stat. § 176.041 for a list of excluded employees.) Explain why your employees are not covered: _____

Other: _____

ALL APPLICANTS COMPLETE THIS PORTION:

I certify that the information provided on this form is accurate and complete. If I am signing on behalf of a business, I certify that I am authorized to sign on behalf of the business.

APPLICANT SIGNATURE (mandatory)	TITLE	DATE
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NOTE: If your Workers' Compensation policy is cancelled within the license or permit period, you must notify the agency who issued the license or permit by resubmitting this form.

This material can be made available in different forms, such as large print, Braille or on a tape. To request, call 1-800-342-5354 (DIAL-DLI) Voice or TDD (651) 297-4198.

TAX IDENTIFICATION FORM

LICENSE APPLICANT:

Pursuant to *Minnesota Statute 270C.72 Tax Clearance: Issuance of Licenses, the licensing authority is required to provide to the Minnesota Commissioner of Revenue your Minnesota business tax identification number and the Social Security number of each license applicant.

Under the Minnesota Government Data Practices Act and the Federal Privacy Act of 1974, we are required to advise you of the following regarding the use of this information:

1. This information may be used to deny the issuance, renewal or transfer of your license in the event you owe the Minnesota Department of Revenue delinquent taxes, penalties or interest:
2. Upon receiving this information, the licensing authority will supply it only to the Minnesota Department of Revenue. However, under the Federal Exchange of Information Agreement the Department of Revenue may supply this information to the Internal Revenue Service:
3. Failure to supply this information may jeopardize or delay the processing of your licensing issuance or renewal application.

Please supply the following information and return along with your application to the agency issuing the license. DO NOT RETURN TO THE DEPARTMENT OF REVENUE.

Name of Applicant _____

Type of Business _____

Minnesota Tax Identification # _____

Federal Tax Identification # _____

Social Security # (if MN & Federal Tax ID are not provided)* _____

If a Minnesota Tax Identification Number is not required, please explain below.

Signed by _____ Date _____

Print Name of Person Signing: _____

***2008 Minnesota Statutes
270C.72 TAX CLEARANCE; ISSUANCE OF LICENSES.**

Subd. 4. Licensing authority; duties.

All licensing authorities must require the applicant to provide the applicant's Social Security number and Minnesota business identification number on all license applications. Upon request of the commissioner, the licensing authority must provide the commissioner with a list of all applicants, including the name, address, business name and address, Social Security number, and business identification number of each applicant. The commissioner may request from a licensing authority a list of the applicants no more than once each calendar year.

History: 2005 c 151 art 1 s 87



MOORHEAD CITY CODE

Title 2. BUSINESS AND LICENSE REGULATIONS

Chapter 6: SERVICE BUSINESSES

Article A: TAXICABS/LIMOUSINES

2-6A-1: LICENSE REQUIRED, APPLICATION:

A. No person shall operate a taxicab business or limousine service without a license therefor. (Ord. 154; amd. 1967 Code §56.01)

B. Any person who desires to operate a taxicab business or limousine service may make application in writing to the city clerk, which application shall specify:

1. The name and address of the person. If other than an individual applicant, shall state the names and addresses of other individuals owning an interest in such business, and if a corporation shall give the names and addresses of the officers and directors thereof.
2. The name and ownership of the vehicle for which the license is desired, including the name of the manufacturer, the motor and serial number, the body type, the year when made and the number of passengers such vehicle will accommodate. (Ord. 154; amd. 1967 Code §56.02)

2-6A-2: LICENSE FEES:

If the application is granted, the applicant shall pay to the city clerk the sum as established by the city's fee schedule as a license fee. Any license issued under the provisions of this article shall be for a term in accordance with section [2-1-6](#) of this title. No license shall be transferred unless application is made to and approved by the council. (Ord. 154; amd. 1967 Code §56.05; Ord. 2007-30, 1-7-2008, eff. retroactive to 1-1-2008)

2-6A-3: INSURANCE OR BOND REQUIRED:

A. Before any license shall take effect and be operative, the proprietors of licensed taxicab lines or limousine services shall file with the city clerk policies of insurance written by a company licensed to do business in the state of Minnesota, or in lieu thereof a surety bond indemnifying those using taxicab service and the public in general against loss to property or damage because of the operation of such taxicab line or limousine service or any of its vehicles, as follows:

1. Indemnity against property damage for which the taxicab/limousine proprietor is legally liable in the sum of not less than sixty thousand dollars (\$60,000.00).
2. Indemnity against death or personal injury for which the taxicab/limousine proprietor is legally liable in the sum of not less than six hundred thousand dollars (\$600,000.00) if to any one person, and not less than six hundred thousand dollars (\$600,000.00) if to more than one person involved in any one accident.

B. The policy or bond shall contain a provision that the insurance company will give the city clerk thirty (30) days' notice of cancellation by registered mail.

C. The form of and sufficiency of such policy or bond and the surety shall be subject to the approval of the council, and no license shall be effective or operative for any purpose until the policy or bond shall have been so approved, and upon cancellation of any policy or bond such license or licenses shall be suspended and of no effect until a new policy or bond as above provided shall be filed and approved by the council. (Ord. 154; amd. 1967 Code §56.06)

2-6A-4: VEHICLE RESTRICTIONS:

A. Number Of Vehicles: The council, in granting a taxicab/limousine license, shall have the power to limit the number of vehicles to be operated under any such license; and, in their discretion from time to time, to increase or decrease the number of vehicles which any licensee may be permitted to operate, upon motion at any regular or special meeting of the council. No person shall be granted more than one license for the operation of a taxicab business. (Ord. 154; amd. 1967 Code §56.03)

B. Condition Of Vehicles: Every holder of a license under this article shall keep such vehicles in good serviceable condition so that each vehicle may be safely operated at all times without endangering the safety or property of the passengers carried or other persons. The licensee shall from time to time have the vehicles inspected by a competent and experienced mechanic and shall produce a record of such inspection to authorized city personnel during regular business hours. The license for the operation of any vehicle not kept in a safe and serviceable condition may, upon ten (10) days' mailed notice, in the discretion of the Council, be revoked. (Ord. 154; 1967 Code §56.04)

2-6A-5: POSTING RATES:

All licensees shall keep posted in some conspicuous place in the inside of every taxicab/limousine the charges for the carrying of passengers. The driver, licensee or other person in charge of the taxicab/limousine shall not demand or be entitled to receive any greater sum for the conveyance of any passengers than the amount so posted. (Ord. 154; 1967 Code §56.07)

2-6A-6: TAXICAB STANDS:

Licensed taxicabs/limousines may stand while waiting for employment at such places as the Council may from time to time specify. (Ord. 154; 1967 Code §56.09)

2-6A-7: LOST ARTICLES:

Whenever any package, money, articles of baggage or goods of any description are left in or on any licensed vehicle for the conveyance of passengers, or when any package or article is left in the custody of the driver of any such vehicle, such driver shall, upon the discovery of such package or article, deliver it at the police station into the hands of the officer in charge of the station, unless the package or article shall be sooner delivered to the owner or to the order of such owner. (Ord. 154; 1967 Code §56.10)

2-6A-8: TAXICAB/LIMOUSINE DRIVERS:

A. License Required, Fees: No person shall drive, operate, use or cause to be used upon the streets of the City a taxicab or limousine unless the person driving the vehicle is licensed as a chauffeur pursuant

to the Minnesota Statutes,¹ and such chauffeur's license is registered with the City Clerk. No person shall drive a vehicle for hire unless so licensed. Renewals of such chauffeur's license shall be promptly registered. (Ord. 154; 1967 Code §56.11)

B. Hours of Drivers: No driver shall be permitted to drive any vehicle carrying passengers for more than twelve (12) hours in any one twenty four (24) hour period. (Ord. 154; 1967 Code §56.12)

2-6A-9: DENIAL, SUSPENSION OR REVOCATION OF LICENSE:

The Council may deny, suspend or revoke any license to operate a taxicab business or limousine service as defined in this Article in accordance with the provisions of Section [2-1-10B](#) of this Title. (Ord. 154; 1967 Code §56.08)

2-6A-10: PENALTY:

Any person violating any provisions of this Article shall, upon conviction, be penalized in accordance with the provisions of Section [1-4-2](#) of this Code. (1987 Code).

[Footnote 1](#): M.S.A. §171.02 as such statute may be from time to time amended, supplemented or replaced.